

## SHEFFIELD CITY COUNCIL

### OFFICER EXECUTIVE DECISION RECORD (Non Key)

The following decision was taken on 23 April 2018 by the Head of Commercial Business Development.

Date notified to all members: Thursday 11 October 2018

Officer Non-Key decisions are not subject to call-in.

1. **TITLE**

Corporate Buildings Condition Surveys Programme (2018/19)

2. **DECISION TAKEN**

(i) The tender of Rider Levett Bucknall for the notional sum of £609,000 be accepted; and

(ii) a Letter of Acceptance issued accordingly.

3. **Reasons For Decision**

To award a contract to enable the works to commence 01.05.18.

4. **Alternatives Considered And Rejected**

None. This contract has been awarded in accordance with the approved tender process and the budget is in place.

5. **Documents used in making decision:**

Contract Award Report approved by Director of Finance & Commercial Services or her nominated deputy

6.1 **Any conflict of interest declared by any Executive Member who is consulted by the Officer when making the decision**

None

6.2 **Any dispensation granted by the Head of Paid Service**

N/A

7. **Respective Director Responsible for Implementation**

Executive Director, Resources